

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, JUNE 6, 2011

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE MAY 16, 2011 REGULAR BOARD MEETING MINUTES, THE MAY 16, 2011 COMMITTEE OF THE WHOLE MEETING MINUTES AND THE MAY 16, 2011 BUILDING AND PROPERTY MEETING MINUTES.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

VI. TREASURER'S REPORT

VII. PAYMENT OF BILLS

General Fund	\$1,081,638.55
Capital Projects	\$ 10,752.49
Student Activity/Miscellaneous Fund	\$ 33,909.75
Total	\$1,126,300.79

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

1) Coaching Appointments

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed for the coaching positions listed for the 2011-2012 school year.

**Rebecca Whigham
Cody Casey**

**Junior High Cross Country Coach
Volunteer Coach for Varsity Baseball**

The administration recommends that the Board of School Directors approve the coaching appointments of the individuals listed for the 2011-2012 school year.

A. PERSONNEL CONCERNS (. . . continued)**(ACTION ITEM)**

- 2) **Mr. Stephen Carbaugh**, Plainfield Elementary School Head Custodian has submitted his letter of resignation for the purpose of retirement effective June 30, 2011. Mr. Carbaugh's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mr. Carbaugh is entitled to a severance allowance in the amount of \$9,500.00, under option #2.

Option #1:

34.5 years of service X \$175.00 = \$6,037.50
(\$9,500.00 maximum)

Option #2:

215 unused sick leave days X \$50.00 = \$10,750.00
(\$9,500.00 maximum)

The administration recommends that the Board of School Directors accept Mr. Carbaugh's severance allowance of \$9,500.00 as presented.

(ACTION ITEM)

- 3) **Mrs. Marie Nye**, Elementary Title I Reading Teacher is requesting one and one half-day leave without pay, retroactive to May 24 & 25, 2011.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Nye's request for one and one half-day leave without pay as presented.

(ACTION ITEM)

- 4) **Mrs. Mary Beth Miko**, grade three teacher at Oak Flat Elementary School is requesting one day leave without pay, retroactive to June 1, 2011.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Miko's request for one day leave without pay, retroactive to June 1, 2011.

A. PERSONNEL CONCERNS (. . . continued)**5) Summer Workers****(ACTION ITEM)**

The individuals listed are recommended to serve as summer workers during the month of June, 2011.

**Shane Moomaw
Matt Kump
Allie Jardine
Blair Bitner**

**Jacob Marconi
Nate Shuey
Andrew Fry
Ceirra Falcone**

The administration recommends that the Board of School Directors approve the individuals listed to serve as summer workers during the month of June, 2011, pending receipt of all required paperwork.

6) 2011-2012 Lifeguard**(ACTION ITEM)**

Andrew Fry

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard during the 2011-2012 school year and the 2011 summer months, pending receipt of all required paperwork.

(ACTION ITEM)

7) Mrs. Penny Greyhosky, Life Skills Teacher at Oak Flat Elementary School has submitted her letter of resignation, effective June 6, 2011.

A copy of Mrs. Greyhosky's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Greyhosky's resignation as Life Skills Teacher at Oak Flat Elementary School, effective June 6, 2011.

(ACTION ITEM)

8) Mr. Garrett Forsythe, District HVAC Maintenance Technician has submitted his letter of resignation, retroactive to May 20, 2011.

A copy of Mr. Forsythe's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mr. Forsythe's resignation as District HVAC Maintenance Technician, retroactive to May 20, 2011.

A. PERSONNEL CONCERNS (. . . continued)**9) Transfer of Professional Personnel****(ACTION ITEM)**

As per Board Policies 3850.0-3850.4, the administration will transfer the professional employees whose names are listed below for the 2011-2012 school year.

Employee	From	To
Heather Shepard	Mt. Rock Kindergarten	Oak Flat Kindergarten
Karen Kough	Plainfield Kindergarten	Newville Kindergarten
Beth Herb	Plainfield Kindergarten	Newville Kindergarten
Erin Malick	Oak Flat 1 st Grade	Mt. Rock 1 st Grade
Randy Crawford	Oak Flat 1 st Grade	Newville 1 st Grade
Julie Friscia	Plainfield 1 st Grade	Oak Flat 1 st Grade
Holly Hockenberry	Plainfield 1 st Grade	Oak Flat 1 st Grade
Stephanie Devenold	Oak Flat 2 nd Grade	Mt. Rock 2 nd Grade
Linda Gingrich	Plainfield 2 nd Grade	Oak Flat 2 nd Grade
Sallie Kemp	Mt. Rock 2 nd Grade	Oak Flat 2 nd Grade
Amber Breneman	Oak Flat 2 nd Grade	Newville 2 nd Grade
Crystal Martin	Newville Kindergarten	Mt. Rock 2 nd Grade
Diane Mettler	Plainfield 3 rd Grade	Mt. Rock 3 rd Grade
Katie Ocker	Newville 4 th Grade	Mt. Rock 3 rd Grade
Tiffany Warner	Plainfield 3 rd Grade	Oak Flat 3 rd Grade
Jolene Regetta	Plainfield 5 th Grade	Mt. Rock 4 th Grade
Donna Kornblum	Plainfield 4 th Grade	Newville 4 th Grade
Amy Wetzel	Plainfield 4 th Grade	Newville 4 th Grade
Michelle Black	Plainfield 5 th Grade	Mt. Rock 5 th Grade
Christina Gruver	Math 7	Math 6
Shirley Turesdell	Math 6	Math 7
Patricia Chastain	English 7	Keyboarding – Elem
Deborah Smith	Social Studies 8	Social Studies 7
John Beeman	Social Studies 7	Social Studies 8
Kimberly Sunderland	Oak Flat Kindergarten	OF Prim. Learn. Support
Cathy Hing	PD Learning Support	MS Learning Support
Leslie Lynch	Plainfield Grade 2	NV Learning Support
Andrea Lehman	HS Learning Support	OF Life Skills Support
Lynn Stahler	PD Learning Support	HS Learning Support

The administration recommends that the Board of School Directors approve the professional employee transfers as presented.

A. PERSONNEL CONCERNS (. . . continued)**10) Department Chairperson Recommendation****(ACTION ITEM)**

Mrs. Jeanne Temple, Assistant Superintendent is recommending the individual listed to serve as the Special Education Department Chairperson for the 2011-2012 and the 2012-2013 school year.

Kay Keim – Oak Flat Learning Support Teacher

The administration recommends that the Board of School Directors appoint the above listed individual as the Special Education Department Chairperson during the 2011-2012 and the 2012-2013 school year and establish her salary based on the current contract between the Big Spring Education Association and the Big Spring School District.

XIII. NEW BUSINESS (. . .continued)**B) Credit Pay****(ACTION ITEM)**

The professional employees whose names are listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Amber Brennan	\$2,340.00
Rebecca Coulson	\$2,322.00
Lois Cox	\$1,161.00
Barbara Dellinger	\$1,161.00
Nicole Donato	\$1,161.00
Tracey Feldbauer	\$1,161.00
Megan Frantz	\$1,161.00
Michael Fronk	\$ 660.00
Richard Fry	\$1,000.00
Kassandra Gordon	\$1,161.00
Christina Gruver	\$1,200.00
Katie Holtry	\$1,161.00
Jennifer Kump	\$1,161.00
Keith Lavala	\$2,322.00
Nicholas Losiewski	\$1,161.00
Leslie Lynch	\$1,161.00
Lori Munson	\$1,200.00
Ellen Sherisa Nailor	\$1,200.00
Andrew Pettit	\$ 939.99
Marshall Policicchio	\$2,322.00
Sarah Roller	\$2,322.00
Valerie Sauter	\$1,161.00
Jason Shover	\$1,161.00
Bethany Stanton	\$1,161.00
Sara Vanderheijden	981.00
Deborah Whitmoyer	\$2,322.00
Erin Zinn	<u>\$1,161.00</u>
Total	\$37,384.99

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

XIII. NEW BUSINESS (. . .continued)**C) Appointment of the School District Solicitor****(ACTION ITEM)**

	<u>2010-2011</u>	<u>2011-2012</u>
Stock and Leader	\$155.00	\$155.00
Philip Spare, Esquire, Principal Counsel	(hourly rate for partners)	(hourly rate for partners)
	\$145.00	\$145.00
	(hourly rate for associates)	(hourly rate for associates)

The administration recommends that the Board of School Directors appoint Stock and Leader, and Philip Spare, Esquire, principal counsel, as the school district solicitor for the period from June 6, 2011, through June 6, 2012.

D) PSBA Membership Renewal**(ACTION ITEM)**

The District has received correspondence from Mr. Thomas Gentzel, Executive Director of the Pennsylvania School Boards Association (PSBA) regarding 2011-2012 membership dues. The dues will maintain at the same rate for the 2011-2012 school year which will be \$10,070.58 for the fiscal year, including a one-year subscription to the PSBA Bulletin and to the School Leader News for each administrator.

The administration recommends that the Board of School Directors approve the District's membership renewal for 2011-2012 fiscal year and authorize the administration to remit payment to PSBA in the amount of \$10,070.58.

E) ACT 93**(ACTION ITEM)**

On October 20, 2008 the Board of School Directors approved an ACT 93 agreement for administrators that runs from July 1, 2008 through June 30, 2012. Salary parameters for the 2011-2012 agreement need to be set by the Board along with the parameters for the Business Manager position and the Assistant Superintendent.

The administration recommends that the Board of School Directors set a 2% wage increase for ACT 93 employees, Business Manager and the Assistant Superintendent.

XIII. NEW BUSINESS (. . .continued)**F) Approval of 2011-2012 Middle School Planner****(ACTION ITEM)**

Mrs. Karen Ward, Assistant Middle School Principal, has updated the Middle School Planner for the 2011-2012 school year.

The changes made in the Middle School Planner have been included with the agenda. The completed Middle School Planner is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the completed planner.

The administration recommends that the Board of School Directors approve the 2011-2012 changes in the Big Spring Middle School Planner as presented.

G) Athletic Boosters Fundraising Requests**(ACTION ITEM)**

The Big Spring Athletic Boosters organization is requesting permission to conduct the fundraisers listed below during the 2011-2012 school term:

The sale of french fries by Bricker's French Fries at home football events.

The sale of Walk Away tacos, Pizza, Baked Potatoes, Peanuts, Popcorn, Grilled Cheese Sandwiches, Pulled Pork, Chicken Quesadillas, Chicken, Ham & Bean Soup, Chili, Apple Slices w/caramel, Assorted Snacks, Assorted Candy, Pickles, Churros, Warm Chocolate Milk, Warm Apple Cider, Bottled Water, Flavored Water, Iced Teas, Lemonade, coffee, and Cappuccino. May also consider any other fun foods not already sold by the Band Boosters for fall sports.

The sale of various Big Spring School District merchandise/clothing items.

The sale of 50/50 raffle tickets at home events.

The sale of raffle tickets at home winter events for a Big Spring woven blanket.

Food stands/concession stands at winter sporting events.

Food stands/concession stands at spring sporting events.

The administration recommends that the Board of School Directors approve the Big Spring Athletic Boosters organization's request to conduct the fundraisers listed above during the 2011-2012 school term.

H) Grant Application Request**(ACTION ITEM)**

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology would like to request permission to request grant opportunities for Mt. Rock Elementary School to increase fitness at Mt. Rock. The plan includes an exercise log for all students along with incentives for their increased activity levels. To subsidize this proposal Mrs. Slusser, Mt. Rock Principal would like to apply for a mini grant with the Carlisle Area Health and Wellness Foundation in the amount of \$900.00.

The administration recommends that the Board of School Directors authorize the administration to pursue the request for this grant opportunity as noted above.

XIII. NEW BUSINESS (. . .continued)

I) Case K of 2010-2011

(ACTION ITEM)

The parents of the student in Case K of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case K of 2010-2011 school year for the remainder of the 2010-2011 school year and the first semester of the 2011-2012 school year. During the period of exclusion, the student is not permitted on school property at any time for any reason.

J) Case L of 2010-2011

(ACTION ITEM)

The parents of the student in Case L of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case L of 2010-2011 school year for a period of forty-five (45) days. These days will include the 21 days remaining of the 2010-2011 school year and the first 24 days of the 2011-2012 school year. During the period of exclusion, the student is not permitted on school property at any time for any reason.

K) Case M of 2010-2011

(ACTION ITEM)

The parents of the student in Case M of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case M of 2010-2011 school year for the remainder of the 2010-2011 school year. The student will be placed in an Alternative Placement for the 2011-2012 school year. During the period of exclusion, the student is not permitted on school property at any time for any reason.

L) Case N of 2010-2011

(ACTION ITEM)

The parents of the student in Case N of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case N of the 2010-2011 school year for a period of forty-five (45) days. The 45 days will include the 21 days remaining in the 2010-2011 school year and the first 24 days of the 2011-2012 school year.

During the period of exclusion, the student is not permitted on school property at any time for any reason.

XIII. NEW BUSINESS (. . . continued)

M) Case O of 2010-2011

(ACTION ITEM)

The parents of the student in Case O of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case O of 2010-2011 school year for a period of 30 days reduced to 16 days with the participation in the Student Assistance Team Program. During the period of exclusion, the student is not permitted on school property at any time for any reason.

N) Proposed Job Description

(ACTION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent has developed the job description listed below. A copy of the job description has been included with the agenda.

Coordinated School Health Council and Professional Development Leadership Committee

The administration recommends that the Board of School Directors approve the updated job description as presented.

O) Hoops for Heart Fundraiser

(INFORMATION ITEM)

Mrs. Neidlinger and Mr. Deutsch, Middle School Physical Education Teachers concluded the Hoops for Heart Event for the 2010-2011 school year and have reported that the students raised \$1,521.00 for the American Heart Association.

P) Planned Course Adoption

(INFORMATION ITEM)

Listed below are completed planned courses for board approval. All completed planned courses are available in the Curriculum Center for review by the Board of School Directors prior to the June 20, 2011, Board of School Directors meeting.

High School

Civil Engineering
Spanish Level I
Spanish Level II
Spanish Level III
Spanish Level IV

Spanish Level V

XIV. FUTURE BOARD AGENDA ITEM

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mrs. Lopp**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, June 20, 2011
